

ULSTER-SCOTS AGENCY ASSOCIATES

From time to time the Ulster-Scots Agency requires additional capacity and specialist expertise in order to support aspects of its work.

The Ulster-Scots Agency seeks to establish a supplier register of suitably qualified individuals as associates.

The Ulster-Scots Agency is currently developing an education programme. It is anticipated that associates registering on this occasion will help support the Agency's Education Development Programme.

Associates will be engaged as suppliers on a contracted for services basis and will not be employees of the Agency.

Successful suppliers will be placed on a register.

BACKGROUND AND PROCESS

The Ulster-Scots Agency provides funding for a number of core education programmes and other projects that promote and facilitate Ulster-Scots language, culture and heritage. It also develops/commissions education resources.

It is intended to develop education provision through a number of projects and programmes.

In order to support plans, the Ulster-Scots Agency invites expressions of interest from suitably qualified individuals to join the register.

Planned work is likely to require expertise, experience and skills in the development of teaching and learning materials, using an evidence-based approach to inform planning and assessing the value of interventions.

Work will be commissioned on an ad hoc basis according to business need.

Education development requires an evidence base to inform planning as well as ability to assess the impact and endurance of interventions.

Being accepted to the register provides no guarantee of commissions either in frequency or scale.

Individuals will act as suppliers on a contracted for services basis only and will not have an employment contract with the Ulster Scots Agency.

Before being accepted onto the register, applications will be considered on the basis of experience, expertise and skills.

It is the responsibility of the applicant to provide evidence of suitability based on published criteria. Criteria may be amended/enhanced depending on business need.

When business need requires, suppliers will be selected from the register based on suitability as judged by the Ulster-Scots Agency to carry out the contracted work.

There may be occasions when suppliers may be interviewed to help assess their suitability.

Fees will be based on a daily rate and the number of days will be specified by the Agency when the work is contracted. Payments will be made on successful completion of the contracted work. 'Successful' is defined as outcomes that meet the required standard, completed within the specified time.

Suppliers are expected to carry out work in their own time using their own resources/facilities. No payments are available for release from teaching duties.

FEE

Daily rate (based on 7.5 hours) £150.00

ESSENTIAL CRITERIA

For work required in resource development/teaching & learning support

- A teaching qualification recognised by the Department of Education (Northern Ireland).
- Experience developing teaching & learning resources.
- Recent experience teaching the Northern Ireland curriculum and/or recent experience working for an organisation that supports schools.

For work required in research and evaluation

- A relevant degree or equivalent.

(recent is defined as 3 in the last 5 years)

DESIRABLE CRITERIA

- A working knowledge of issues relating to Ulster-Scots language, culture and heritage.
- An interest in promoting and facilitating Ulster-Scots language, culture and heritage.
- Developing/delivering professional development for teachers.
- Project management experience.
- Experience developing resources for use in a range of media, published in print and digital formats.
- Knowledge of research methods and experience in their use in education contexts.
- Experience gathering evidence to support education initiatives and evaluating their impact.

CLOSING DATE

The application is open until further notice.

APPLICATION PROCESS AND SELECTION

Applicants are invited to complete the application form below and return it:

By post to:

Ms Lorna Elliot

Human Resources Manager

The Ulster Scots Agency

The Corn Exchange

31 Gordon Street

Belfast

BT1 2LG

OR

By email to:

lblair@ulsterscotsagency.org.uk

The Ulster Scots Agency will assess the suitability of applications based on information provided. It is the responsibility of the applicant to provide evidence of suitability based on published criteria.

